**Registration Form**

(Audience only)

**NOTE:**

To avoid delays in registration, please read the entire form carefully. **Filled Registration Form (Doc.)** and the **Payment proof** should be sent to **icsim2018@vip.163.com** by January 18th, 2022 to finish the whole registration procedure. Please submit one form for each participant and ensure all the information filled below is accurate. Your registration would be successful only after receiving the confirmation letter from the mailbox **icsim2018@vip.163.com**, please pay more attention on it.

Warm Tips: For your conference registration, please do it from the official link. In any case involving payment from unofficial mailbox, please consult the conference secretary to confirm it by official email or telephone at first. Please keep your own property safety.

**I. Participant Information**

\* **Compulsory items**

|  |  |
| --- | --- |
| \*Participant’s Name(First Name+ Family Name):  | One-inch-Photo here |
| \*Position: (Prof., Assoc.Prof., Asst Prof., Dr, Mr. Ms. etc.)  |
| Male □ Female □ |
| \*Participant’s Affiliation (E.g. Tokyo University, Japan):  |
| \* Research interest |  |
| \*Tel |  |
| \*Email Address |  |
| \*Alternative email address |  |
| \*City: | \*State/Province: | \*Country: |
| Special dietary:Yes □ (please specify: ) No □  |
| \*Are you willing to serve as a reviewer | Yes □ No □  |
| How did you learn about this conference |  |
| Would you love to recommend anyone to join the conference committee? | **(please state the name, organization and email address of the person you recommend if there’s any)** |

**II. Registration Fee Catalog**

|  |  |  |  |
| --- | --- | --- | --- |
| Categories | Students/ACM member/ IEEE member | Professionals | Mark your choice(Select based on your real information) |
| Audience | 250 USD | 300 USD |  |
| Audience (Online) | 100USD | 150USD |  |

**\* Notice**

\*Considering the ongoing impact of COVID-19, ICSIM is encouraged to accept both online and onsite participation. Please make a note with this and choose the right registration fee.

**\***Student rate is given to the author(s) of a paper whose first author and presenter is a student with requirement to show their student card(s).

\*Accompanying person needs to register as audience to attend the conference.

\*Please note that the paid registration fee cannot be refund if the participants cannot attend the conference due to their own reason.

**IV. Payment Terms**

**1. Credit Cards** (without service charge)

* Pay by VISA/ Mastered Card / JCB/ America Express Card via the link below with US Dollar:

<http://confsys.iconf.org/online-payment/18162>

* Pay by Union Pay / We chat via the link below with CNY:

<http://confsys.iconf.org/online-payment/18162>

* Please fill in the Payment mailbox and Order Number after the payment

|  |  |
| --- | --- |
| \*Payment Mailbox: | \*Order Number: |

**2. PayPal** (30usd more service charges should be covered by registrant)

* PayPal Account: pay@academic.net
* Please fill in the following information after the payment.

|  |  |
| --- | --- |
| \*Remitter’s Mailbox/ PayPal Account: | \*Order Number: |
| \*Remit Date: | \*Amount: |

**3. Bank Transfer:** please contact icsim2018@vip.163.com for the bank transfer information if you are not able to pay by credit card and PayPal.

**4. Receipt requirements (if any):**

|  |  |
| --- | --- |
| Receipt title: | Requirements: |

**5. Gentle Reminder:**

After the payment, please send all required materials to the conference secretary; who will confirm your registration by sending you confirmation email from conference mailbox **icsim2018@vip.163.com,** if no feedbacks received within three work days, please contact us via email or telephone. For more information, please view the website <http://icsim.org/>. Your registration would be successful only after receiving the confirmation letter from the mailbox **icsim2018@vip.163.com**, please pay more attention on it.

**6. Cancellation Policy**

Every participant should finish the registration before he can attend the conference. If a registrant is unable to attend an event for any reason, they may substitute, by arrangement with the registrar, someone else of co-authors or from the same institute/organization.

We understand that things don’t always go as planned. If you request to cancel the registration due to your personal reason, please inform the conference secretary before the deadline. You are request to submit the reasonable proof to the conference secretary for application. The part of registration fee will be refunded to you after deducting the service charge including labor cost, proceeding fee and bank service, etc.

Considering the failure to attend the conference or the withdrawal of the paper submission due to some reasonable factors, the relevant author must submit the proof to the conference secretary by email. If verified, the part of registration fee will be refunded after deducting the relevant handling fee.

50 days before the conference: 50USD Processing fee will incur.

21-49 days before the conference: 150USD Processing fee will incur.

20 days before the conference: No refund.

If your cancellation request belongs to the below situation, ICSIM has the right to refund the part of registration fee or reject your application based on the real situation.
**☞Personal Reason**
ICSIM will follow the above time of cancellation to refund the part of registration fee after the applicant offered the abundant proof. If the applicant could not attend the conference is prevented by reason of circumstances which amount to “personal reason”, such as travel difficulties, visa problems, health issues, financial default etc.
**☞Force Majeure**ICSIM cannot accept responsibility, refund or pay any compensation where the performance of the conference is prevented or affected by reason of circumstances which amount to “force majeure”.
Circumstances amounting to “force majeure” include any event which we could not, even with all due care, foresee or avoid. Such circumstances include the fire, flood, explosion, storm or other weather damage, break-in, criminal damage, riots or civil strife, industrial action, natural or nuclear disaster, fire, adverse weather conditions, war or threat of war, actual or threatened terrorist activity, epidemic and all similar situations beyond our control.

**☞Conference Date and Place Statement**The organizer has the right to change the date and place of the conference under the reason of amount to “force majeure” circumstances. The participants of the conference are obliged to cooperate with the organizer's change and refund policy.

**ICSIM 2022**

**Organizing Committee**